

EIPS' Boundary Exemption Request Process

It is common practice within Elk Island Public Schools (EIPS) for families to register their children at their **Designated School**, as all schools in the division provide quality educational programming. You can find your Designated School by using the Versatrans e-Link tool on EIPS' website at www.eips.ca/versatrans-e-link.

In the event of extenuating circumstances, parents/guardians/independent students may wish to apply to a school other than the designated school (**School of Choice**). Please note the following processes and timelines if you are requesting a School of Choice:

- **January 9 to February 15, 2012** – The **Boundary Exemption Request form** available on EIPS' website at www.eips.ca must be completed in full and submitted to the principal of the designated school.
- **March 9, 2012** – Principals will contact families regarding the decision about their requests.
- **March 16, 2012** – Last day to submit written appeals to Bev Fleming, Associate Superintendent.
- **March 23, 2012** – Appeal decisions made and communicated to families.

Boundary Exemption requests made after February 15, 2012 must be submitted directly to Bev Fleming, Associate Superintendent at Central Services (683 Wye Road). Families are dissuaded from this practice unless they move into the division after this date.

Standard EIPS' practices allow students who have been granted a boundary exemption to continue attending their **School of Choice** until they move to a grade not offered at that school. At that point, should they choose to explore another School of Choice option, they must again submit a **Boundary Exemption Request form** for the new School of Choice.

Parents/guardians/independent students who are interested in **School of Choice** busing are responsible for contacting Student Transportation. School of Choice busing is not guaranteed, and families are responsible for the associated transportation fees, if applicable, which are due **June 30, 2012**. For further information or to make transportation arrangements, please contact EIPS' Student Transportation department at 780-417-8151 or by e-mail at st@eips.ca.

If you have questions regarding the boundary exemption process, please contact Jacqui Holmes at 780-464-3330 or Bev Fleming, Associate Superintendent at 780-417-8227.