



**MINUTES**  
**Woodbridge Farms Parent Association**  
**, 2019**  
**7:30-8:30pm**  
**Woodbridge Farms Elementary School Library**

President           Tara Lamabe  
Vice President   Ashlee Salmons  
Treasurer         Julie Ballhorn  
Secretary         Jessica Cook

<b>Agenda Item</b>	<b>Notes</b>	<b>Actions</b>
<b>1.0 Welcome</b>	Called to order @ 7:30	
<b>2.0 Old business and approval of last meeting's minutes (SEP 2019)</b>	- Minutes reviewed and motion to approve by NB second LG all approved - AGM minutes reviewed and motion to approve AS second JB all approved	ACTION: SEP PA minutes approved ACTION: AGM 2018/2019 minutes approved Tara to follow up with Andy regarding LovabaleLabels,

		Cobbs on Wye, SPUD to newsletter
<b>3.0 Approval of Agenda</b>	- motion to approve by LG and NB	
<b>4.0 Treasurer Report</b>	excel spreadsheet to be attached	
<b>5.0 Fundraiser Update</b>	<p>5.1 Hot Lunch largest number of orders evero if volunteer turn out continues, possible two runs a month for second term Potentially a buy in snack program</p> <p>5.2 Stawnichy's has been rolled out, some orders in, orders due by November 4 and orders picked up on December 2</p> <p>5.3 Halloween Dance - have lots of volunteers already which is great. DJ fees have increased by about \$110. Concession will be everything for \$1. Nixing chocolate bars and trying out candy bags. Admission remains the same as previous years.</p> <p>5.4 Poinsettias havent started yet. Pick up will be December 2. Can also run a gift card fundraiser \$25, \$50, \$100 concurrent with pointsettias. If we get 20% back.</p> <p>5.5 WeeWonderland booked for the Gym December 16 -20</p> <p>5.6 Potentially having a raffle or 50/50 at the christmas concert in december with proceeds going to books, field trip bussing, etc. To be further discussed at next meeting.</p> <p>5.7 community grant to apply for to help apply for the wilderness field trip. must be the parent association that applies for it and can be applied twice a year.</p> <p>5.8 boxes of apples as a fundraiser. 15lbs boxes and kids can earn \$8-\$10 per box. potentially for next fall.</p>	

<b>6.0 Funding Requests</b>	Cookies and icing, hot chocolate. motion to fund up to \$300 by LL second by NB all in favour none opposed  teachers have submitted funding requests out of 17	APPROVED will fund cookies and hot chocolate for the grinch.
<b>7.0 New Business</b>	7.1 Meeting Dates for 2019-2020	
<b>8.0 Announcements</b>	<b>Date of Next Meeting November 20, 2019</b> Date: , 2019 Time: 7:30pm Location: Woodbridge Farms School Library – childcare available	
<b>9.0 Adjournment</b>	Meeting was adjourned at 7:57pm.	

<b><u>Woodbridge Farms Parent Association</u></b>				
<b>Income Statement</b>				
<b>September 1, 2018 to August 31, 2019</b>				
<i>Net Assets - Beginning</i>				<i>\$59,141.09</i>
<b>Income/Fundraisers</b>	<b>Income</b>	<b>Expenses</b>	<b>Profit</b>	
Big Box of Cards	\$ 14,760.65	\$ 10,109.48	\$ 4,651.17	
Cobs	-	-	-	
Flower Basket Fundraiser	4,485.00	2,862.30	1,622.70	
Dances (Halloween/Spring)	2,278.45	2,196.96	81.49	
Edmonton Oil Kings	164.00	-	164.00	
Hot Lunch Program	9,908.00	9,476.25	431.75	
Loveable Labels	-	-	-	
Poinsettia Fundraiser	1,071.00	978.60	92.40	
Sausage Fundraiser	8,269.00	5,976.84	2,292.16	
SPUD Fundraiser	114.90	-	114.90	
Wee Wonderland 2018	5,992.45	1,286.77	4,705.68	
Wee Wonderland 2019	-	3,983.41	- 3,983.41	
GIC Interest	503.97	-	503.97	
<b>Total Profit</b>	<b>\$ 47,547.42</b>	<b>\$ 36,870.61</b>	<b>\$ 10,676.81</b>	
<b>Expenses</b>				
Operating Insurance		\$ 464.13		
Bank Fees/Service Charges		\$ 183.67		
Operating Supplies		91.49		
BBQ Rental		316.52		
Teachers Appreciation		513.72		
Student Resouce Fee		3,380.00		

Retirement & Farewell Gifts		302.83		
Sports Day		882.00		
Grade 6 Celebration		435.27		
National Indigineous Day		138.00		
Childcare for Meetings		50.00		
Teacher's Wish List: Books		20,000.00		
Rocks and Rings		504.00		
Stollery Donation		500.00		
Terry Fox Run Snack		80.43		
Polar Express Day		219.33		
Young Author's Conference		300.00		
<b>Total Expenses</b>		<b>\$ 28,361.39</b>		
<b>Total Profit/Loss</b>			<b>\$ 28,361.39</b>	
<i>Net Assets - Ending</i>			<b>(17,684.58)</b>	<b>(17,684.58)</b>
				<b>\$41,456.51</b>