



MINUTES
Woodbridge Farms Parent Association
January 22, 2020
7:30-8:30pm
Woodbridge Farms Elementary School Library

President Tara Lamabe
Vice President Ashlee Salmons
Treasurer Julie Ballhorn
Secretary Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 7:30	
2.0 Old business and approval of last meeting's minutes (November, 2019)	- motion to approve november meeting minutes NB second by AM all approved non opposed	
3.0 Approval of Agenda	-motion to approve agenda AA second by LL	

<p>4.0 Fundraiser Update</p>	<p>Big Box of Cards - all occasions box on this run of fundraising. \$33 for the box - we make \$11 a box. last year we made 4651.17. Running the fundraiser before spring break.</p> <p>Spring flowers through evergreen green houses. have dropped their prices again. we make 10 on their hanging baskets. patio planters 15. strawberries 1. herbs we make 6. would likely run in april with pick up mothers day weekend.</p> <p>will book both fundraisers.</p> <p>wee wonderland - we didnt make as much money this year for a few reasons. student population has decreased significantly. a lot of inventory rolled over - they itemized inventory this year. helped them form a budget. Would like to run wee wonderland earlier next year before everyone does their christmas shopping. Possibly the first week of december. Setting up on a monday was a wonderful change. they have about another \$1000 to spend in prep for next year.</p> <p>hot lunch is happening twice a month. parents can order once a month. looking at possibly changing the website we order through.</p>	
<p>5.0 Treasurer Update</p>	<p>spreadsheets attached</p> <p>GICs two mature in the next two years one matures this week.</p> <p>Move to reinvest the GIC for a one year short term by AA second by LL All approved None opposed. Julie and Ashley to go to the bank to reinvest early next week.</p>	
<p>6.0 New Business</p>		
<p>7.0 Announcements</p>		
<p>8.0 Date of Next Meeting</p>	<p>Date: February 25, 2020</p> <p>Time: 7:30pm</p> <p>Location: Woodbridge Farms School Library – childcare available</p>	

9.0 Adjournment	Meeting was adjourned at pm	

<u>Woodbridge Farms Parent Association</u>			
Profit & Loss Statement			
Wee Wonderland Fundraiser			
Prepared January 2020			
Year	Income	Expenses	Profit
2013	\$ 9,581.00	\$ 3,994.58	\$ 5,586.42
2014	\$ 8,498.75	\$ 5,549.55	\$ 2,949.20
2015	\$ 8,575.00	\$ 6,569.91	\$ 2,005.09
2016	\$ 8,770.00	\$ 4,322.80	\$ 4,447.20
2017	\$ 8,112.70	\$ 5,468.82	\$ 2,643.88
2018	\$ 5,992.45	\$ 2,967.68	\$ 3,024.77
2019	\$ 5,956.55	\$ 4,244.19	\$ 1,712.36
Total Profit (from 2013-2019)	\$ 55,486.45	\$ 33,117.53	\$ 22,368.92
Average Profit (from 2013-2019)			\$ 3,195.56
2019 Advance Purchases		\$ 945.77	

<i>Beginning Balance</i>			\$11,276.51	* Including \$30,180.00 in Term Investments
Fundraisers/Income	Income	Expenses	Profit	Details
50/50 Raffle	\$ 662.50	0	\$ 662.50	
Big Box of Cards			\$ -	
Cobs			\$ -	
Dances (Halloween/Spring)	\$ 1,654.70	\$ 1,352.22	\$ 302.48	
Flower Basket Fundraiser			\$ -	
GIC Interest			\$ -	
Hot Lunch Program	\$ 4,877.75	\$ 4,261.71	\$ 616.04	*See attached report
Lovable Labels Fundraiser			\$ -	
Poinsettias Fundraiser	\$ 1,838.00	\$ 1,451.45	\$ 386.55	
Sausage Fundraiser	\$ 12,470.00	\$ 8,796.65	\$ 3,673.35	
SPUD Fundraiser	\$ 87.12	\$ -	\$ 87.12	
Wee Wonderland Fundraiser 2019	\$ 5,956.55	\$ 260.78	\$ 5,695.77	*See attached report
Wee Wonderland Fundraiser 2020	\$ -	\$ 945.77	-\$ 945.77	
			\$ -	
Total	\$ 27,546. 62	\$ 17,068.58	\$ 10,478.04	
Expenses		Planned	Actual	

		Expenses	Expenses	
Bank Fees & Service Charges		\$ 150.00	\$ 42.79	
BBQ Rental		\$ 500.00	\$ 316.52	
Busing Grade 5 Swimming		\$ 1,000.00		
Childcare		\$ 460.00	\$ 75.00	
Computer Expenses		\$ 150.00	\$ 65.44	
Grade 6 Celebration		\$ 300.00		
Grinch Day		\$ 300.00	\$ 283.72	
Operating Insurance		\$ 500.00	\$ 529.60	
Operating Supplies		\$ 250.00	\$ 50.03	
Retirement & Farewell Gifts		\$ 500.00		
Sports Day Lunch		\$ 1,500.00		
Student Resource Fee (\$10/student)		\$ 3,000.00	\$ 1,370.00	
Teacher's Appreciation		\$ 500.00	\$ 105.94	
Terry Fox Run Snack		\$ 100.00	\$ 67.13	
Subtotal		\$ 9,210.00	\$ 2,906.17	
Total Expenses		\$ 9,210.00	\$ 2,906.17	
Total Profit/Loss		\$ 1,268.04	\$ 7,571.87	
<i>Estimated Ending Balance</i>		<i>\$ 12,544.55</i>	<i>\$ 18,848.38</i>	