



**MINUTES**  
**Woodbridge Farms Parent Association**  
**Tuesday, April 12, 2022**

**18:30**

**Virtually Through Google Meet due to Covid19**

President	Tara Lamabe
Vice President	Ashlee Salmons
Treasurer	Julie Ballhorn
Secretary	Mel Fawcett

<b>Agenda Item</b>	<b>Notes</b>	<b>Actions</b>
<b>1.0 Welcome</b>	<p>Called to order at 1820 PM</p> <ul style="list-style-type: none"> <li>- Membership forms have gone online due to COVID. Forms can be found on website.</li> <li>- In attendance virtually: Teri Pearn, Antonia Triska, Tara Lamabe, Ashlee Salmons, Julie Ballhorn, Mel Fawcett, Alexia, Amanda Hill, Nana, Osula, Tasha Baker.</li> </ul>	
<b>2.0 Old business and approval of last meeting's minutes</b>	<p>Minutes from February 7th 2022.</p> <p><b>Amanda motions to approve minutes, 2<sup>nd</sup> by Tasha, all in favour.</b></p>	Approved as circulated.
<b>3.0 Approval of Agenda</b>	<p>April 12 2022 agenda.</p> <p><b>Amanda motions to approve agenda, 2<sup>nd</sup> Tasha, all in favour.</b></p>	Approved as circulated.
<b>4.0 Treasurer Update</b>	<p>Update provided by Julie Ballhorn 18:25</p> <ul style="list-style-type: none"> <li>• Bank balance April 11, 2022 is \$29374.31</li> <li>• GIC maturing in January 2023</li> <li>• Last meeting; voted and approved \$2000 for class math kits and \$3000k for school presentations for current school year.</li> </ul>	

	<ul style="list-style-type: none"> <li>• There is approx. \$3300 remaining to be paid for teacher reimbursement for the current school year (approved during September meeting)</li> </ul> <p><b>Questions asked:</b>          TL- What is the set PTA spending in a year?          JB: The baseline budget is approx. \$6000-\$9000 a year. This amount funds, student snacks for school events, staff and student appreciation events/items etc.</p> <p><b>Current funding requests:</b>          6 smart boards at approx. \$5700 with installation.          6 TVs needed at approx. \$2500-3000 with installation.          Additional smart board or TV for music classroom.</p>	
<p><b>5.0 Fundraising Update</b></p>	<p>Update provided by Tara Lamabe and Julie Ballhorn at 18:44</p> <p><b>Hot lunch</b>          April 22 Nitza's Pizza and April 29 Taco time          May- 2 dates TBD          June- 2 date TBD</p> <p><b>Spring Flowers</b>          Ends April 19 and pickup May 17</p> <p><b>Spell-A-Thon Fundraiser</b>          Letters to be distributed on April 15th          Each grade will have a list of words to study. The teachers will test on May 5<sup>th</sup>.          A flat rate online sponsoring approach as opposed to per word spelled correctly to encourage all students to participate.</p> <p>Spell-A-Thon donations with be collected online via designated website, more information to follow.</p> <p><b>Motion to approve online tracking and donation collection for Spell-A-Thon.</b>  <b>Ashlee motions to approve, 2<sup>nd</sup> but Amanda, all in favour.</b></p> <p><b>Motion to approve \$500 for a pizza party for the top 25 students in Division 1 and 2.</b>  <b>Amanda motions to approve, 2<sup>nd</sup> by Tasha, all in favour.</b></p>	<p>Approved as circulated.</p> <p>Approved as circulated.</p>

	<p><b>Future Fundraising:</b>                  Possible Box of Cards (birthday cards) for Fall 2022                  Last fundraiser box of cards raised \$4650                  Previously 33 cards for \$33                  Ideally rolled out before Thanksgiving.</p>	
<p><b>6.0 Funding Requests</b></p>	<p><b>Harvest Basket Program funding request:</b>                  Program costs approx. \$50 a week. There are 2 families interested in supporting this program and the school is currently awaiting a response back. In the meantime, the school is turning to the PTA for funding for the remainder of the school year.  <b>Motion to approve funding for the remainder of school year by Amanda, 2<sup>nd</sup> by Ashlee, all in favour.</b></p> <p><b>Bussing for swimming request:</b>                  Bussing for swimming 2022-2023 (pre covid approx. 600). Costs have increased, seeking new funding amount.  <b>Motion to approve bussing budget of \$1500 by Ashlee and 2<sup>nd</sup> by Tasha, all in favour.</b></p> <p>Music class wish list, seeking new instruments to accommodate all students.  <b>Motion to purchase handbell sets and cases by Ashlee and 2<sup>nd</sup> Tasha, all in favour.</b></p> <p>Sport day funding seeking up to 2000 for sport rentals and 500 for popsicles and snacks.  <b>Ashlee motions to approve, 2<sup>nd</sup> by Mel Fawcett, all in favour.</b></p>	<p>Approved as circulated.</p> <p>Approved as circulated.</p> <p>Approved as circulated.</p> <p>Approved as circulated.</p>
<p><b>7.0 New Business</b></p>	<p>None</p>	
<p><b>8.0 Announcements</b></p>	<p>None</p>	
<p><b>9.0 Adjournment</b></p>	<p>Meeting adjourned at 19:35  <b>Next Meeting</b>                  Date: May 30<sup>th</sup> 2022                  Time: 16:00H                  Location: TBD</p>	