



MINUTES
Woodbridge Farms School Council
September 25, 2019
6:30-7:30pm
Woodbridge Farms Elementary School Library

Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	vacant (Lori Lehman)

Agenda Item	Notes	Actions
1.0 Welcome	Tara L welcomed everyone and all attendees introduced themselves	
2.0 Review and Approval of Previous Minutes	-unavailable due to power failure, to be reviewed at October meeting	ACTION: approve AGM minutes
3.0 Approval of Agenda	- corrected Trustee name to Don Irwin, motion to approve by Alexia F, seconded by Khristi E, all in favour, APPROVED Outstanding ACTION: Andy Cunningham confirmed the gym is booked for October 25, December 16-19 and May 29 for PA events	Approved with corrections
4.0 Trustee Report	Welcome back to another exciting school year and thank you parents for being involved in your children's education by being by being a member of the parent council at your school. The school year began for the trustees on the Thursday before the long weekend with the trustees cooking breakfast for the central Administration staff followed by our organizational meeting for the year.	

We have met a number of times in September including our annual board planning Retreat which we just completed September 17 and 18th.

Major discussion points during these days included facilities and student populations including Sherwood Park and Fort Saskatchewan which both face challenges with growth in the communities in coming years.

In our meetings we have reviewed the current the new policy for the use of electronic devices which seems to be working very well we are getting good replies from parents and school administrators. We are also getting inquiries from many other boards in the province and across Canada for information on the policy as they want to create one for their school divisions.

The trustees met with the new education minister earlier this month and received updates on the budget process which should be completed by October 31st. Lack of a budget has been a major problem for all divisions as we are uncertain as to our funding so that we've had to budget very conservatively until we know the details. Thank you for patience and understanding.

I look forward to working with you this year.

I would encourage each Parent Council member to feel free to send me questions or requests for information at anytime. Email is preferred but text or phone are fine too.

Don Irwin
Don.Irwin@eips.ca
587 986 3900

Link for more details on Board and Trustee meetings and activities -
<https://www.eips.ca/trustees/agendas-minutes-highlights>

5.0 School Report

Andy Cunningham presented:

1. Enrolment Update:

Grade	Total	CSP/ETP	#
Kindergarten	41	N/A	41
1	36	4	32
2	45	3	42
3	51	4	47
4	44	2	42
5	48	5	43
6	54	5	49
Total	319	23	296

2. School Budget

- a. Alberta Government releasing budget on October 24th
- b. Will be a few days after that before we know our school allocation

3. School Fees

- a. Will remain the same as last year
- b. Based upon projected cost recovery of what we actually need
- c. Ski Trip – raised slightly, based upon raised prices at Sunridge

d. New cost – Gr.5 Swimming (optional fee)

4. School Education Plan (Year Two)

a. Goals:

- i. More students demonstrating one year of growth in literacy
- ii. More students demonstrating one year of growth in numeracy
- iii. Students will be better prepared for lifelong learning, the world of work and citizenship

b. Largely a continuation of last year's work:

c. What is new:

- i. Reader's Workshop
- ii. Math PL Day – Box Cars & One Eyed Jacks
- iii. Shift to focus on the 7 Teachings instead of LinM

5. PAT Results & Accountability Pillar

- a. PAT results just released
- b. Accountability Pillar not released yet
- c. Will share more at October staff meeting (along with SEP)

6. Personal Communication Devices

- a. New EIPS policy, students in elementary shall not access a personal communication device during school hours
- b. Division is still working on consistent procedures for schools, so we'll know more as time goes on

Teri Pearn:

Indigo – Currently sitting at \$2350 in donations, also have received 27 out of 50

books already off the registry list

- We have until October 6 for donations to be made

Book Room – a teacher committee has been formed, visiting MHV tomorrow to look at their book room, need to order bins/baskets to store the books, sign out

Books – should be receiving 1400 books shortly! These are mostly series and non- fiction books

- donation from Tofield library of a variety of series books from our list!

Food Drive – a huge success! Pick up was on Tuesday, we should be receiving our donated weight next week

Socktober and Soles 4 Souls – will take place in October

Orange Shirt Day – pick up of shirts will take place either tomorrow or Friday. A day to honour and show respect for survivors and intergenerational survivors of the residential school system. Mrs. Sisson has worked with teachers to teach students about the role of Indigenous peoples and how the residential school system has impacted their lives (stories, videos)

SWC – 4 field trips (each student will get to go 3 times) throughout the year focused on land-based learning, our relationship with the land

1st – All Oct. 3

2nd – Div. 2 March 5

3rd – Div. 1 May 14

4th – All June 19

Elder Bert will be attending them with us and running one of the activity stations. Elder Wilson Bearhead will be attending the one on June 19.

Project cost is around \$16 000, we applied and received a grant for \$2000 and have applied for another grant through the government. We may need to use some field trip fees for each class as well as budget. We will be asking for parent volunteers!

Terry Fox – Tomorrow at 2:00, snacks provided – Thank you! If it is raining, we will be a run in the gym for Div. 2's and run in the hallway for Div. 1's

Woodbridge Reads! (formally known as Wee Read)

No more funding but we are able to use their format and some materials. We will be asking for volunteers and offer training in October. Wee Read will still provide us with book donations for the Wee Free Bookshelf.

Important Dates

Sept. 26 – Terry Fox

Sept. 30 – Orange Shirt Day

Oct. 2 – Oilers Theme Day

Oct. 5 – World Teacher Day

Oct. 7-10 – Read In Week

Assembly at 9am on 7th

Let me know if you are interested in volunteering to come read!

	<p>Concerns raised:</p> <p>Students who live close by do not have time to walk home and eat and walk back.</p> <p>Some classes aren't using the new break times for a break, students aren't being allowed to grab a snack during these breaks.</p> <p>Buying milk takes up a lot of the break</p> <p>Parents want to ensure kids aren't rushed at lunch and are allowed to socialize and enjoy their break</p> <p>Parents want to ensure kids still have DPA and gym</p> <p>Response: students may not recognize the time as a break based on how the teacher uses it, i.e. mindfulness, yoga, Go Noodle, wall sits, etc</p> <p>Admin will monitor milk program</p> <p>Students are allowed to socialize during lunch</p> <p>DPA & gym are still provided and are not affected by this change</p>	
7.0 Adjournment	<p>Meeting was adjourned at 7:37</p> <p>Next Meeting:October TBA</p> <p>Time: 6:30</p> <p>Location: Woodbridge Farms School Library</p>	



MINUTES
Woodbridge Farms School Council
October 22, 2019
6:30-7:30pm
Woodbridge Farms Elementary School Library

Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome	Introductions	
2.0 Review and Approval of Previous Minutes	-Motion to approve September minutes AF second TS Motion to approve minutes from AGM in May AS second AF all approved none abstained	Approved as circulated
3.0 Approval of Agenda	- Motion to approve agenda AF TS all approved	Approved as circulated
4.0 Trustee Report	Don Irwin reported September 30 Enrolment - There are now 17,400 students enrolled in EIPS. This is up from 17,150 last year. We are the 6th largest district in Alberta with 43 schools.	

Council of School Councils (COSC)

On Wednesday, October 2 we had the first COSC meeting of the year. parents from school councils are welcome to attend this meeting which provides information and resources to school councils and parents the meeting is held the first Wednesday of the month at the district office Wye Road and Clover bar at 7 PM. The link is [www.Eips.ca/ parents/committee of school councils](http://www.Eips.ca/parents/committee%20of%20school%20councils).

Provincial Achievement Testing Results

Students from EIPS have again performed very well - above Provincial Averages in almost all categories. I am forwarding a letter from our Board Chair Trina Boymook that gives the details and links to the data.

Full Review of Each Schools Results

Each November, schools report their previous years results including School plans,PAT results and much detailed school information.

Woodbridge Farms School Council
22 October , 2019

	<p>Trustees and Administration spend many days compiling and reviewing the information and then schedule a half day when four schools present their results and learn from each other.</p> <p>All parents from each Parent Council are invited to attend.</p> <p>Friday November 22 - 9am - F. R. Haythorne at F.R. Haythorne</p> <p>Friday November 22 - 9am - Glen Allan & Woodbridge Farms at Mills Haven</p> <p>Friday November 22 - 1pm - West Hosford at Wye School</p> <p>Monday November 25 - 9am - Westboro at Ecole Campbelltown</p>	
<p>5.0 School Report</p>	<p>Andy Cunningham & Teri Pearn presented: Teri is away but sent her notes. New schedule reviewed Accountability Pillar reviewed Reviewed PAT Reviewed School Education Plan</p> <p><u>School Report</u> <u>October 22, 2019</u></p>	

Timetable:

- switching to traditional 3 recess schedule
- Working out details and will take time
- Hoping to have it changed by November break

Accountability Pillar Results:

● **Areas of Success:**

- Education Quality - improved significantly
- Work Preparation - improved
- PAT scores - very high
- Program of Studies - very high
- Citizenship - very high

● **Areas for Improvement:**

- Safe and Caring - below provincial average by 1.3%
 - Decreased from last year, but higher than 3 year average
- Parental Involvement - below provincial average by 0.3%
 - Decreased from last year, but higher than 3 year average
- School Improvement - below provincial average by 1.7%
 - Decreased from last year

● **Interesting Items:**

- 9 parents responded (prev. 10, 7, 10)

PAT Results:

Language Arts:

Areas of Success:

- Acceptable Standard 98.3%, above province 91.9%
- Standard of Excellence 23.7%, above province 19.6%
- Writing, Acceptable Standard 98.3%, above province 91.6%
- Reading, Acceptable Standard 93.2%, above province 90.2%
- Reading, Standard of Excellence 61.0%, above province 44.6%

Areas for Improvement:

- Writing, Standard of Excellence 10.2%, below province 10.8%

Math:

Areas of Success:

- Acceptable Standard 94.9%, above province 79.4%
- Standard of Excellence 20.3%, above province 16.4%
- Part A, Acceptable Standard 79.7%, above province 71.4%
- Part A, Standard of Excellence 47.5%, above province 43.3%
- Part B, Acceptable Standard 94.9%, above province 80.9%
- Part B, Standard of Excellence 22.0%, above province 16.8%

Areas for Improvement:

- Boys under provincial average on Multiplication questions

High Level of Complexity Question equaled provincial average

Social Studies:

Areas of Success:

- Acceptable Standard 95.0%, above province 84.5%
- Standard of Excellence 41.7%, above province 27.9%

Science:

Areas of Success:

- Acceptable Standard 92.1%, above province 85.9%
- Standard of Excellence 71.4%, above province 32.4%

School Education Plan - main areas of focus this year:

- Implementing Reader's Workshop
- Math day in November
- Sacred Teachings & Land-based Learning

Updates:

- Orange Shirt Day
- Terry Fox - \$451
- Food Drive – 532 pounds of food
- Strathcona Wilderness Center Field Trip
 - Great success
 - Still awaiting grant approval for next field trips
- Read-In Week – guest reader: Oilumni Norm Lacombe

Woodbridge Farms School Council
22 October , 2019

	<ul style="list-style-type: none"> ● Adopt a School – no update yet on total donations ● Book Source – books are in, 1400 books ● Woodbridge Reads <ul style="list-style-type: none"> ○ We have 3 volunteers ○ training be one day next week ● PT Interviews – great turnout <ul style="list-style-type: none"> ○ Moved Report Card Publishing date to Dec.6 ● Socktober – collecting socks, mitts and toques ● Soles 4 Souls Shoe Drive – collecting used shoes <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> ● Bus Evacuation next week and LEIA ● Remembrance Day Ceremony – Nov.8 @ 10:45 ● Fall Break – Nov.11-15 ● Results Review – Nov.22 9-11:30am @ MHV ● Christmas Events – The Grinch, cookies and green icing 	
7.0 New Business	none	
8.0 Adjournment	:Meeting was adjourned at 7:26 N ext Meeting:,November 20 2019 Time: 6:30 Location: Woodbridge Farms School Library	



MINUTES
Woodbridge Farms School Council
November 20, 2019
6:30-7:30pm
Woodbridge Farms Elementary School Library

Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome		
2.0 Review and Approval of Previous Minutes	-motion to approve the agenda by NB second by JB all approved none opposed or abstained	Approved as circulated
3.0 Approval of Agenda	- motion to approve the agenda NB second by TB	Approved as circulated
4.0 Trustee Report	<p>don irwin reported</p> <p>I hope you and your family had a good fall break last week and we're back for the last push until Christmas.</p> <p>Your school board has been busy this month and during winter fall break with many meetings and conferences.</p> <p>1. Late October we finally received our district budget and learned that there was a reduction of 4 million in operating revenues and a 1.5</p>	

	<p>million additional cost for insurance for our facilities. The superintendent and finance administration have done an excellent job preparing for this and we are pleased that we are able to cover this deficit with some budget adjustments in the schools and all department budgets but the bulk of the deficit was handled by our operating surplus and have to reduce staff or services. A new budget will be coming out in March with the new funding formula so we will have to begin again at looking at how we spend our set amount of money for student education.</p> <ol style="list-style-type: none"> 2. Due to the budget adjustments we have decided to postpone the individual school results review until the spring. Results for the district continue to be very strong in all areas as well as ahead of provincial averages. 3. This month as well we have responded to the governments request for input on choice in education and we fully believe that there is sufficient choice available in public education and that there should be no more funding for choices outside of public education as this would only weaken public education by having less available funding. <p>Please feel free to ask for further clarification or information on any of these items or any other items either at your Parent Council meetings or subsequently by text or email.</p> <p>It is my honor and pleasure to serve your parent council and school.</p>	
<p>5.0 School Report</p>	<p>Andy Cunningham & Teri Pearn presented: Budget, Two new sets of doors done over fall break, the rest done soon. January staff meeting will review fees and cost recovery.</p> <p>School education plan</p> <p>Remembrance Day Ceremony was November 8, 2019. Indigo adopt a school \$4961. Book Room</p> <p>lots of positive response on bell schedule</p>	

	<p>bullying awareness week, saffron visit this week. “put a cap on bullying” hat day friday Report cards Dec 6. Christmas concert December 12. Swimming begins in January for grade 5. 8 classes for \$45.</p> <p>Nov.22 Budget Presentation</p> <ul style="list-style-type: none">● PPT● Implications for next year○ Likely reduction in services/staff, larger class sizes <p>School Education Plan</p> <ul style="list-style-type: none">● Available on the school website● Working document, always open to suggestions and modifications <p>Fees</p> <ul style="list-style-type: none">● will be discussed at January Meeting● Email sent out to all parents on December 13th <p>Past Events:</p> <ul style="list-style-type: none">● Remembrance Day Ceremony – Nov.8 @ 10:45● Indigo Adopt a School Update: \$4961 <p>Student Suggestion Link:</p> <ul style="list-style-type: none">● http://bit.ly/WBFbooks● Book Room	
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	<p>Upcoming:</p> <ul style="list-style-type: none"> ● Results Review rescheduled for Spring ● Bully Awareness Week <ul style="list-style-type: none"> ○ Focus on friendships and acceptance ○ Saffron Presentations Tuesday ○ Put a Cap on Bullying Friday ● Professional Learning Day Nov.29 - Math Focus <ul style="list-style-type: none"> ○ Box Cars and One Eyed Jacks in AM ○ Math Fluency/New Curriculum in PM ● Report Cards December 6th ● Christmas Concert – December 12 7:00pm <ul style="list-style-type: none"> ○ Basketball tournament in small gym ○ Asked to park at Festival Place or County Hall ● Christmas Events – The Grinch, cookies and green icing ● Swimming – Gr.5 January <ul style="list-style-type: none"> ○ Thursdays starting January 30th ○ \$46.00/student ○ Forms will go home shortly 	
<p>6.0 New Business</p>		
<p>7.0 Adjournment</p>	<p>Meeting was adjourned at 7:37 Next Meeting:, 2019 Time: 6:30 Location: Woodbridge Farms School Library</p>	



MINUTES
Woodbridge Farms School Council
January 22, 2020
6:30-7:30pm
Woodbridge Farms Elementary School Library

Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome		
2.0 Review and Approval of Previous Minutes	- Motion to approve minutes from November NB second by JB	Approved as circulated
3.0 Approval of Agenda	- Motion to approve the agenda LL second NB all in favour none opposed	Approved as circulated
4.0 Trustee Report	<p>Don Irwin Reported</p> <p>I hope everybody had a wonderful family time and a well-deserved rest during the Christmas and New Year's break.</p> <p>I want to highlight five areas that the school trustees are working on in December and January.</p> <p>1 School transportation fees.- we are reviewing how to make transportation fees more equitable for families and maintain the current level of service. Also new fees will need to include budget for the MELT program of driver training, allowances for carbon tax, and rising fuel costs.</p>	

	<p>2 Student Capacity Planning - we are reviewing projected future student enrolments and school capacity in Sherwood Park and Fort Saskatchewan and processes for public input and discussion.</p> <p>3. Finalization of the 2020 / 2021 District Calendar.</p> <p>4. Combined 2018/ 2019 Results Review and Education Plan.- The overall district accomplishments are excellent and above the provincial averages on the Provincial Achievement Tests in Grades 3, 6, and 9 and on Diploma Exams in Grade 12.</p> <p>5. Kindergarten Registration starts February 1. See the Elk Island Public Schools website - EIPS.ca for all the details. All registration can be completed on line.</p> <p>Questions? / Comments / Suggestions - please email (preferred) or phone me at 587 986 3900.</p> <p>Don Irwin Trustee Sherwood Park</p>	
<p>5.0 School Report</p>	<p>Andy Cunningham & Teri Pearn presented: Fee structure for this year and next year resounding approval from parents regarding current amount of school fees. reconvene march for next year fee schedule</p> <p>terri pearn midpoint review of how we are meeting the accountability pillar all information can be found on the school website teachers get to go this sunday to spend 5k on books at indigo.</p>	

Woodbridge Farms School Council
January 22, 2020

	<p>three on three basketball tournament happening in march for grades five and six.</p> <p>spell-a-thon getting information out before spring break. all the money will go into parents association.</p> <p>wee-read (woodbridge reads) 5-6 parents trained this evening to provide support to kindergarten and grade 1 to help encourage literacy.</p> <p>hair massacure will run through february. information being sent out soon.</p>	
6.0 New Business	no new business	
7.0 Adjournment	Meeting was adjourned at 7:31pm Next Meeting: February 25, 2020 Time: 6:30 Location: Woodbridge Farms School Library	



MINUTES
Woodbridge Farms School Council
February 25, 2020
6:30-7:30pm
Woodbridge Farms Elementary School Library

Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	subbing in, zambonie driver, Lori Lehman

Agenda Item	Notes	Actions
1.0 Welcome	Boys & Girls Club (Bree & Jasmine) Sherri Family Solutions with Strathcona County	
2.0 Review and Approval of Previous Minutes	- AS moved to approve January minutes, LL seconded, all in favour	Approved as circulated
3.0 Approval of Agenda	- with changes, AS motioned to approve,	Approved as circulated
4.0 School Report	<p>Andy Cunningham & Teri Pearn Presented:</p> <p>Budget coming Feb 27th however school boards won't get budgets until April.</p> <p>The division has been proactive by making cuts & efficiency changes as possible to protect the classrooms from cuts.</p> <p>Will know funding for the next 3 year which will help planning over the next few years.</p> <p>Class configurations will be decided once they know the budget, likely 2-3 splits). Some grades may be closed boundaries based on registration</p>	

numbers and budget. Expected that class sizes will be higher 24 Div 1, 26-28 Div 2. No guarantee.

Reviewing Communications Skills Program and Elementary Transition Programs. MAKing sure we are offering the right programs for our population. These programs should be status quo for next year.

Accountability survey is still open. Parents encouraged to respond.

School Fees - 34 responses to survey, 82% happy with noon supervision fees, 60% likes flate rate for field trips, 10% wanted pay as you go

100% liked the field trips fee cost at present

97% amount of field trips

91% wanted to continue with optional trips like skiing and swimming

Lots of good feedback about the ski trip and the swimming program from parents involved this year.

Spellathon - fundraiser for the library rejuvenation.

Suggested dates

April 6 pledge packages coming out, can have them through Easter

April 14 pledge forms due

April 14-16 spelling tests in class

Sheets go back home on the 17th to collect donations. Forms due with payment back on the 22.

Prizes for highest scores and most funds raised, also considering a fun draw for everyone who raises funds, i.e. silly string the admin staff.

Plan reviewed for updating the library, lowering the shelves so all kids can access all the books. Hoping the school will have funds to pay for it themselves. May be unknown costs for removal of old furniture. \$15 590

	<p>Indigo - the staff spent the evening purchasing ~100books. Focussing on stocking the library with non fiction books and Canadian books.</p> <p>Hair Massacure - \$5200 raised online, \$350 Callie Bears and 1 day Bake Sale \$337</p> <p>Moose Hide Campaign - 24h fass in recognition of violence against Indigenous Women & Children, grade 6 boys & girls participated</p> <p>PD Day - literacy in practice k-4 teachers have been doing collaborative planning days and building resources based on the content.</p> <p>March 6 PD Day - focus on Math</p> <p>March 7 - 3 on 3 basketball tournament</p> <p>March 12 - Trustee Visit to showcase the school</p> <p>March 14 - Semi- Finals for Butterdome Track Meet for boys team</p> <p>March 20 report cards</p> <p>March 24/25 PTI's, booking open March 10</p> <p>March 25 Speech Competition 1pm</p> <p>March 27 Spring Break</p> <p>April 15 - 40th Birthday of the school, assembly day, former staff invited back, iced tea & lemonade & cake & decorations</p> <p>May 15 - first aid for all staff</p>	
<p>5.0 Boys and Girls Club</p>	<p>They have space in WBF for more students.</p> <p>Shared information on nature program, Rewild Your Child. Ages 4 and under. Registration forms provided. Full and half day options. Not run on Fridays.</p> <p>Second Annual Fundraising Golf Tournament on June 18th</p>	<p>ACTION: T Lamabe to share on WBF Facebook page and link the website for the Golf Tournament</p>

	Suggested to set up a booth at PTI's and Kindergarten night for sharing of information to parents	
6.0 Sherri Carriere	<p>Family & Community Services with Strathcona County, role is a solutions navigator to connect people to resources in the community. Here at WBF on Fridays.</p> <p>Various services like supporting newcomers to Canada, supporting seniors deciding to downsize.</p> <p>Help people with applications to recreation program in Strathcona County or subsidized bussing.</p> <p>Can act as a support for case conferences in school.</p> <p>Classes offered Wednesday night classes on various topics like Mental Health - Pay What You Can Counselling \$20-90, drop in, by student counsellors or Masters of Social Work students. Also has groups available, mens, womens, LGBTQ+, preschool programs/Parent Link support for parents.</p> <p>Lots of supports available for parents & families.</p> <p>Check out Strathcona County's website under Family & Community Services</p>	ACTION: T Lamabe to post the link on the facebook page
7.0 New Business	<p>Interested in bringing in a group Azure Drumming April 27, \$1233, every student gets a chance to try out the drums.</p> <p>May need to call a meeting in March for voting.</p>	
8.0 Adjournment	<p>Meeting was adjourned at 7:37</p> <p>Next Meeting TBD</p> <p>Time: 6:30</p> <p>Location: Woodbridge Farms School Library</p>	



MINUTES
Woodbridge Farms School Council
April 30, 2020
3:30pm
Virtually Through Google Meet due to Covid19

Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome	Call to order 3:35pm	
2.0 Review and Approval of Previous Minutes	- Motion to approve OG. Second CD. All APPROVED none opposed.	Approved as circulated
3.0 Approval of Agenda	- Motion to approve LL. Second by NB. All APPROVED none opposed.	Approved as circulated
4.0 Trustee Report	Don Irwin Reported RECENT EVENTS Board Chair Trina Boymook highlighted recent events: <ul style="list-style-type: none"> ● On April 9, Chair Boymook met virtually with the Mayor of Strathcona County to discuss how EIPS is handling the global COVID-19 pandemic. She also discussed the challenges the Board expects to encounter once in-school classes resume, the Three-Year Capital Plan and the work trustees are doing around Sherwood Heights Junior High. ● April 21, Chair Boymook attended a virtual meeting hosted by the Alberta School Boards Association with the Teachers' Employer 	

Bargaining Association. The focus: recent amendments made to the *Public Education Collective Bargaining Act* since the introduction of the *Fiscal Measures and Taxation Act* and the supporting regulation.

Association/Local Reports

ATA LOCAL REPORT

The Board received for information the Alberta Teachers' Association (ATA) Local No. 28 report from president Deneen Zielke:

- With the restrictions placed on public gatherings by Alberta's Chief Medical Officer, the Local is suspending its council meetings and annual general meeting, which include local elections. Once the restrictions are lifted, the Local will reschedule these meetings in preparation for the next school year.
- The ATA has postponed its Annual Representative's Assembly—scheduled for the long weekend in May. The ATA plans to reschedule the assembly in August.
- EIPS employees are anxiously waiting to hear how the provincial government cuts to education funding will affect the budget for the 2020-21 school year.
- Zielke thanked the Board for live streaming the Board meeting on April 23. Many EIPS employees and family members are interested in the meeting and want to watch. The hope: To inspire people to advocate for adequate and sustainable education funding.

New Business

ADVANCED PLACEMENT PROGRAM

The Board approved the recommendation to make the Advanced Placement program at Bev Facey Community High an official EIPS alternative program. Advanced Placement is an internationally recognized and academically

rigorous program that allows students to complete first-year equivalent university courses while enrolled in senior high. Salisbury Composite High offers a comparable program, the International Baccalaureate Programme, which is already an EIPS alternative program. Now an official alternative program, Bev Facey will receive an annual allocation (\$30,725) to cover the costs associated with operating Advanced Placement courses.

KEY BUDGET ASSUMPTIONS: 2020-21

The Board approved the key budget assumptions for the 2020-21 school year (see page 13 “2020-21 [Key Budget Assumptions](#)”). The assumptions are based on the 2020 provincial budget announced on Feb. 27, 2020. However, because of the recent in-school class cancellations; related funding cuts for the 2019-20 school year; Bill 5, which places new restrictions on how school divisions use operating reserves; and anticipated impacts from COVID-19, there are still a lot of unknowns related to the 2020-21 budget. As such, EIPS will use the approved assumptions to develop a conservative budget to allow schools and departments to begin planning for the 2020-21 school year. As with all assumptions, any changes such as funding changes, reserve usage, enrolment numbers and standard costs can affect the initial budget.

ASSUMPTION HIGHLIGHTS

In terms of funding, EIPS anticipates it will receive the funding amount outlined in Alberta Education’s *Interim Funding Manual*. The manual details several grant changes—including several new grants and the elimination of others—and the new Weighted Moving Average formula for funding enrolment. Other assumptions for the 2020-21 school year are as follows:

- the full funding amount is received as indicated in the Weighted Moving Average formula for funding—not a reduced amount as a result of COVID-19;
- a 40 per cent increase to insurance premiums;
- provincial funding to cover EIPS lease agreements;
- the Alberta Health Services grants remain in place;

- discontinuing Continuing Education’s non-credit and Home Education programs;
- higher costs related to the Federal Carbon Tax;
- a similar school fee collection rate as in 2019-20; and
- The Program Unit Funding assessments are completed by the deadlines imposed by Alberta Education.

In terms of enrolment, the Division expects slightly higher student registration numbers. It also anticipates employee compensation to stay the same—zero per cent increase to staff salaries. The school certificated standard costs are expected to increase by four per cent—mostly because of grid movement and benefit increases. Similarly, classified standard cost changes will range between an increase of 4.2 per cent and a decrease of 1.8 per cent—again based on grid movement and benefits. Lastly, all Board system and administration expenses will stay within the targeted grant amount provided by Alberta Education.

RESERVE USE

The 2020-21 budget will include an estimated one per cent reserve spending by schools and up to one per cent for departments, the use of the Allocated Division Operating Reserve, an increase to the Unallocated Division Operating Reserve and the use of capital reserves.

RESERVE FUND REQUESTS

The Board approved the request to use \$654,499 from the Division’s Capital Reserve to purchase vehicles for Facility Services and complete needed wireless improvements. The Board also approved using \$104,000 from the unspent deferred capital contributions to cover the remaining costs for the wireless improvements.

BUDGET ALLOCATIONS: 2020-21

The Board approved the budget allocations for the 2020-21 school year (see page 27 “[2020-21 Budget Allocations](#)”). Originally, based on the province’s

Budget 2020, the Division projected a \$7.52 million funding shortfall for the 2020-21 school year. However, on April 20, EIPS received updated funding information, resulting in a funding increase of \$1.2 million. The projected shortfall is now \$6.32 million. Additionally, the accumulated surplus is expected to decrease to \$10.49 million as of Aug. 31, 2021—which includes investment in tangible capital assets (\$6.06 million), operating reserves (\$4.33 million) and capital reserves (\$100,000). Like the 2019-20 school year, the Division Unallocated Reserve is below two per cent of the budget, meaning EIPS can't access its reserves to fund any revenue shortfalls in the 2020-21 school year. Without the ability to draw on operating reserves, EIPS must adjust the programs and services it offers to students to ensure a balanced 2020-21 budget. Strategies the Division will use to deal with the shortfall, include reducing allocation amounts for schools and Central Services departments, restructuring the Supports for Students department, eliminating Continuing Education's non-credit and Home Education programs, and lowering carryforward amounts for schools and departments to one per cent.

2020-21 ADMINISTRATIVE FEES

STUDENT TRANSPORTATION FEES

The Board approved the Student Transportation fees for the 2020-21 school year. New in 2020-21, the Division is introducing a two-tiered, cost-recovery fee structure. As such, all riders—[eligible and ineligible](#)—will pay a fee for student transportation services. For some riders, fees will increase, and for others, fees will decrease (see, [Student Transportation: Transportation Fees](#)). Overall, the approved fees are more equitable for riders and allow EIPS to continue to deliver its current level of service. In addition, Student Transportation will continue to offer a payment-plan option—available to all families with fees of \$300 and more.

SPECIALIZED SUPPORTS FEES

The Board approved the Specialized Supports Fees for the 2020-21 school year. Fees will stay the same as the 2019-20 rates. The fees cover the costs associated with providing specialized supports and services in both inclusive

settings and system programs for non-resident students (see pg. 57, [“2020-21 Administrative Fees – Specialized Supports Fees”](#)).

FACILITY RENTAL FEES

The Board approved the school rental and surplus classroom space fee for the 2020-21 school year. Fees are reviewed annually and determined by current market rates and operational cost-recovery analysis. Based on higher expected operational costs and higher insurance rates, fees will increase in September 2020. The new Not-for-Profit Registered Societies Surplus Classroom Space Fee is \$5.16 per square metre, the new For Profit Organization Fee is \$16.50 per square metre, the new after-hours gymnasium rentals is increasing by 10 per cent and the new volleyball equipment rentals rate is \$3.50. The complete list of after-hour rental fees is available at eips.ca/about-us/after-hours-rentals/rental-rates.

PARTNERS FOR SCIENCE

The Board approved the Partners for Science (P4S) fees for the 2020-21 school year. Annually, EIPS supplies its schools and other regional school jurisdictions with P4S kits. Fees aren't charged to EIPS schools but are charged to other school jurisdictions. For the upcoming school year, these fees will remain the same as the 2019-20 rates. The Division will also continue to charge a \$25 restocking fee for any P4S kits returned late. Overall, the fees help offset the costs associated with the P4S program (see page 64, [“2020-21 Partners for Science Fees”](#)).

ALBERTA NON-RESIDENT AND INTERNATIONAL

The Board of Trustees approved the Alberta non-resident and international fees for the 2020-21 school year. Rates for non-Alberta residents and international students will remain unchanged for the 2019-20 school year and are comparable to other Alberta-based school division rates. Currently, there are three international students enrolled in EIPS schools and zero non-Albertan resident students enrolled. The complete list of Alberta non-resident and international fees is available at eips.ca/schools/fees/non-resident-student-fees.

PROPOSED SCHOOL FEES: 2020-21

The Board of Trustees approved the proposed School Fees for 2020-21, which outlines how fees are charged for optional courses, noon supervision, and extracurricular and activity expenses. Now approved, each school will post fees on their individual websites for the 2020-21 school year.

POLICY COMMITTEE

The Board approved amendments to the following policies:

- [Policy 5: Role of the Board Chair](#) – The changes include clarifications about how motions and proposals are submitted to the Board and removing the Teacher Collective Agreement Negotiating Committee from the list of committees of which the Chair is an ex-officio member.
- [Policy 8: Board Committees](#) – The changes include various naming conventions, the addition of the Teacher Collective Agreement Negotiating Committee, edits to the Board Caucus and Policy Committee and the removal of the Transportation Committee.
- [Policy 10: Policy Making](#) – The changes strengthen and clarify the language within the policies.
- [Policy 25: Petitions and Public Notices](#) – Trustees approved the new policy.

ANDREW JUNIOR HIGH PROGRAM

The Board approved the motion: “that administration prepare an information report regarding the possible closure of the junior high program at Andrew School.” The report is due for review before the next Board meeting in May.

ANDREW ALTERNATIVE CALENDAR

The Board approved the motion: “that the Board of Trustees direct the Superintendent to explore an alternative four-day calendar with the

	<p>stakeholders of Andrew School and provide a report to the Board at the next Board meeting in May.”</p> <h2>Committee Reports</h2> <h3>POLICY COMMITTEE</h3> <p>The Board received for information the report from the Policy Committee meeting on April 14. The committee reviewed policies 9, 10, 16, 19 and 22. Policies 9 and 16 require no revisions; the Board approved the recommendations to Policy 10; and policies 19 and 22 require ongoing work.</p> <h2>Reports for Information</h2> <h3>FOUR-YEAR EDUCATION PLAN</h3> <p>The Board received for information a report on the Division’s draft Four-Year Education Plan, detailing EIPS’ priorities, goals and outcomes over the next four years. The three key priorities:</p> <ul style="list-style-type: none">• Priority 1: To promote the growth and success of all students.• Priority 2: To enhance high-quality learning and working environments.• Priority 3: To enhance public education through engagement. <p>Once the Board approves the Education Plan, EIPS administration, schools and departments will develop and implement plans to further build on these priorities. Ongoing communication with the Board will also continue throughout the school year to ensure the Division’s priorities and goals are met.</p>	
5.0 School Report	<p>Andy Cunningham & Teri Pearn presented:</p> <ol style="list-style-type: none">1. Alternative Learning - we are all in this together. Parent feedback has been positive. The focus is on keeping it manageable. More activities on the EIPS website.2. Will there be school in the fall? - we are planning for a return in September.	

	<ol style="list-style-type: none"> 3. Mental health resources - Lots of support within the community. A list of resources can be found on the school website. DocSeeMe a program for councillors to connect with students. Terri Pearn will be our WBF contact. 4. PT interviews - May 5 and 6 from 12:30-3:30pm in 15 minute increments. Focus of conversations should be on students' work to date and how they are doing with alternative learning. 5. Kindergarten Open House - Planning for May 26 via google meet. Information will be sent out to new families in May. 6. Final Report Cards - Information to come out soon. Potential plans are for a simplified report card. 1 mark per subject. Div 1 LA and Math. Div 2 LA, Math, Social and Science. There may or may not be comments documented. 7. ISP's - Will do virtual meetings toward end of the year. Term 2 will be discussed during PT meetings with teacher. 8. New System Programs - Elementary Transitions program grades 4-6. Additional classroom, currently have 25 registered in 2 classes, 1 teacher and 1EA per. Program for students diagnosed with Autism - grades 1-3. Currently 8 students with 1 teacher and 2 EA. 9. Refunds - Field trips will be refunded. Noon supervision refund still to be determined. 10. Budget 20-21 - 2020-2021 - \$2,786,682 2019-2020 - \$2,431,740 2018-2019 \$2,454,352 Increased dollars directly related to new system programs. Less support available for students. Bare budget lines for supplies, materials, equipment, maintenance. Still working through staffing. 	
6.0 New Business	none	
7.0 Adjournment	<p>Meeting was adjourned at 4:24</p> <p>Next Meeting:, TBA</p> <p>Time: TBA</p>	



MINUTES
Woodbridge Farms School Council
May 27, 2020
3:30pm
Virtually Through Google Meet due to Covid19

Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome	call to order 3:38pm	
2.0 Review and Approval of Previous Minutes	- motion to approve by LL. Seconded by NB. All in favour, none opposed nor abstained.	Approved as circulated
3.0 Approval of Agenda	- motion to approve by JF. Seconded by TB. All in favour, none opposed nor abstained.	Approved as circulated
4.0 Trustee Report	<p>Don Irwin Reported</p> <p>Business Arising from Previous Meeting</p> <p>ANDREW SCHOOL: JUNIOR HIGH PROGRAM</p> <p>The Board of Trustees approved the closure of grades 7 to 9 at Andrew School, effective June 30, 2020. Starting in the 2020-21 school year, Andrew School's grade configuration will change to a kindergarten to Grade 6 program, and it will no longer offer a junior high program. The Board also approved a new attendance area for students in grades 7 through 9 who live within the current Andrew School attendance area. As of September 2020, these students are designated to either Lamont High or Vegreville</p>	

Composite High, depending on where they reside. Before making a final decision, the Board spent a considerable amount of time reviewing and analyzing data submitted by EIPS administration and feedback collected from the community.

BACKGROUND

In fall 2018, the Board launched a review of the senior high program at Andrew School. Multiple public consultations were conducted with students, staff, families, officials and community members—three working- group meetings, a student forum, surveys and four public meetings. The consultations confirmed the low enrolment numbers at the senior high level limits access to enhanced educational opportunities compared to other schools within the Division. As a result, the Board approved the closure of the senior high grades, effective June 30, 2019.

What the consultations also revealed: Students in the junior high grades were facing similar issues in terms of access and equity of education. Last year, 26 students were enrolled in the junior high grades at Andrew School. For the 2019-20 school year, that number dropped to 10—a figure that’s projected to stay roughly the same for the immediate future. With such low numbers, students don’t have the same programming available as other junior highs do within the Division (see “Andrew School Public Consultations: Report Summary”). As such, at the April 23 Board meeting, trustees directed administration to produce a report about Andrew School’s junior high program, which included information about enrolment, programming, infrastructure, demographics, transportation and more. Taking all the data and feedback into consideration, the Board decided the best way to address the issue of equity of education for students living within the Andrew School attendance area is to close the school’s junior high program. Redirecting students to Lamont High and

	<p>Vegreville Composite High allows junior high students to have better access to programming options, program- specialty teachers, extracurricular opportunities, team sports and a more well-rounded junior high experience.</p> <p>TRANSITION</p> <p>Between now and September 2020, EIPS will work closely with families impacted by this decision to ensure the transition to the new school is handled smoothly and with sensitivity. Additionally, the Division will ensure any facility requirements, support services and student transportation needs are dealt with in advance of the first day of classes.</p>	
<p>5.0 School Report</p>	<p>Andy Cunningham & Teri Pearn presented: School Report</p> <ul style="list-style-type: none">● Information Items:<ul style="list-style-type: none">○ Staffing Updates:<ul style="list-style-type: none">■ Eleesha Gatti, teacher for the Elementary Autism Program<ul style="list-style-type: none">● currently teaching grade 1 at Wye School■ Hillary Dool, educational assistant for the Elementary Autism Program<ul style="list-style-type: none">● currently working at Lakeland Ridge■ Tricia Melynck, teacher for our second Impact (Transitions) Program<ul style="list-style-type: none">● currently teaching grade 3 at Glen Allen■ Grade 4 - TBD	

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| | <ul style="list-style-type: none">■ Counsellor position - TBD■ a variety of EA positions - TBD○ End of the year dates<ul style="list-style-type: none">■ June 19 - last day of alternative instruction■ June 22-26 - return of all school materials■ June 23 - Grade 6 farewell■ June 26 - Report Cards go live○ Report Cards<ul style="list-style-type: none">■ accessible through PowerTeacher Pro■ single grades in the following subjects:<ul style="list-style-type: none">● Kindergarten: Early Literacy & Early Numeracy● Division 1: LA & Math● Division 2: LA, Math, Social, Science■ grades based upon the achievement of the whole year■ brief comments in each subject○ Credits<ul style="list-style-type: none">■ All school materials (ie: books, Chromebooks) must be returned before any credits are applied to student accounts | |
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- Chromebooks returned will need to be charged and ready for inspection
- damaged, broken or lost materials will need to be paid for
- any fines will be added to student accounts
- Retirees & Staff Farewell
 - 4 Retirees this year:
 - Lynne Nadema
 - Francie Davies
 - Vicki Tanahill
 - Mona Sawatsky
 - Farewell to:
 - Corie Plant
 - Shawna Resalat
 - Nicole McCarthy
- Yearbook - online purchase
 - information found on the school website:
 - <https://www.woodbridgefarms.ca/home/news/post/order-your-2019-20-yearbook>
- Kindergarten Open House
 - postponed until August 26, 2020

- Information and an introductory slideshow were emailed out to all parents
- Brief survey for families to inform us of any important information about their children
- Next School Year:
 - Province has given us 3 options (return as normal with restrictions and alternative learning was announced just as meeting was closing)
 - Things to consider for next year:
 - Assemblies
 - Music classes
 - Christmas concert
 - School dances
 - Field Trips
 - survey coming out for parents
 - June, possibly September again
 - should we reduce or eliminate field trips?
- Discussion Items (Parent's Association):
 - Milk Program (PA will discuss)

	<ul style="list-style-type: none">○ Garden beds in front of the school<ul style="list-style-type: none">■ Mulch■ Spray paint <p>AGM TBD</p>	
6.0 New Business	no new business	
7.0 Adjournment	Meeting was adjourned at 4:05 Next Meeting:, 2020 Time: 6:30 Location: Woodbridge Farms School Library	