



MINUTES
Woodbridge Farms Parent Association
September 23, 2020
4:00pm
Virtually Through Google Meet due to Covid19

President Tara Lamabe
Vice President Ashlee Salmons
Treasurer Julie Ballhorn
Secretary Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 5:06pm Membership forms have gone online due to COVID.	
2.0 Old business and approval of last meeting's minutes (Feb 2020)	- Motion to approve by TB seconded by AF all in favour none opposed or abstained.	
3.0 Approval of Agenda	-Motion to Approve by TO seconded by NB all in favour none opposed or abstained.	

4.0 Treasurer Update		
5.0 Fundraising Update	<p>no update because we aren't allowed to do fundraising. unless we can find something ordered online and sent direct to homes. we will discuss fundraising opportunities as ideas are presented.</p>	
6.0 Funding Requests	<p>Vote on the following for 3 years:</p> <p>Teacher appreciation - \$500 motion to approve TB second by NB all in favour none opposed nor abstained</p> <p>Student resource fee - (\$10/student) (including all students including at home learners) motion to approve TO second by SW all in favour none opposed nor abstained</p> <p>Computer Expenses \$150 motion to approve by NB second by TB all in favour none opposed nor abstained</p> <p>Retirement/Farewell Gifts (\$500) motion to approve by AS second by NB all in favour none opposed nor abstained</p> <p>Grade 6 Celebration \$300 motion to approve by TB second by NB all in favour none opposed nor abstained.</p> <p>Terry Fox Run snacks up to \$300 motion to approve by TO second by AF all in favour none opposed nor abstained.</p> <p>Budget parameters for shelving, front flower beds and technology evergreening to be presented in future meetings.</p> <p>Will try and work with Salisbury greenhouse or a local landscaper for the front entrance.</p>	
7.0 New Business		
8.0 Announcements	<p>adjourned at 5:30 Date: TBA Time: TBA Location: TBA</p>	

9.0 Adjournment	Meeting was adjourned at 5:30pm	



MINUTES
Woodbridge Farms Parent Association
November 23, 2020
6:30pm
Virtually Through Google Meet due to Covid19

President Tara Lamabe
Vice President Ashlee Salmons
Treasurer Julie Ballhorn
Secretary Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 6:57pm Membership forms have gone online due to COVID.	
2.0 Old business and approval of last meeting's minutes (Sept 2020)	- Motion to approve AGM minutes by NB second by AF all approved none opposed or abstained Motion to approve meeting minutes by AF second by NB all approved none opposed or abstained	

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3.0 Approval of Agenda	-Motion to Approve by AF second by NB all approved non opposed or abstained	
4.0 Treasurer Update	Terry fox day snacks and outstanding bus fees from last year. bank account balance is \$16936.67. Waiting for emails from teachers for the spending for classes.	
5.0 Fundraising Update	no fundraising. some schools have been fundraising so we are looking into it.	
6.0 Funding Requests	instead of cookies at christmas maybe doing rice crispy treats. 319 students and 36 staff. motion to approve \$200 for supplying a christmas celebration snack by JG second AF - ALL APPROVED none opposed nor abstained.	
7.0 New Business	<p>The parents have a facebook page “Woodbridge farms Elementary Parents Group” - JOIN IT</p> <p>How can we show the staff that we appreciate them this year? One suggestion is possibly increasing the budget for the year since we dont have regular expenditures. Salisbury greenhouse is offering poinsettia plants for teachers - maybe work with them to see if we could pick up for staff instead of them going. 21 teachers 14 support staff.</p> <p>Motion to approve increasing this years budget to \$1000 by AF second by NB ALL APPROVED none opposed or abstained</p>	
8.0 Announcements	<p>adjourned at 7:16pm</p> <p>Date: TBA</p> <p>Time: TBA</p> <p>Location: TBA</p>	
9.0 Adjournment	Meeting was adjourned at	



MINUTES
Woodbridge Farms Parent Association
January 13, 2021
5:00pm
Virtually Through Google Meet due to Covid19

President Tara Lamabe
Vice President Ashlee Salmons
Treasurer Julie Ballhorn
Secretary Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 5:18pm Membership forms have gone online due to COVID.	
2.0 Old business and approval of last meeting's minutes (Nov 2020)	Motion to approve by AF seconded NT all approved none opposed nor abstained	
3.0 Approval of Agenda	motion to approve by AF seconded by TO all approved none opposed nor abstained	
4.0 Treasurer Update	Balance as of January 11, 2021 is \$16,291.52	

Woodbridge Farms Parents Association

	<p>Expenses:</p> <p>Poinsettias for Teacher Appreciation \$278.78</p> <p>Student Resource Fee \$438.37</p> <p>Insurance premium has changed for EIPS. Premium increased to \$811.22 this year which is an increase of about \$300. Putting in a call for more information on that.</p>	
5.0 Fundraising Update	No fundraising happening due to covid.	
6.0 Funding Requests	Something to honor Jack like a plaque for the buddy bench or one inside the school somewhere. The school will come up with a plan for who they want to memorialize jack. Tara to call the county to find out if we can put a plaque on a different bench. We will talk more about it at the next meeting. Parent association is happy to help with cost.	
7.0 New Business	Jodi Sillers has said she would be interested in coordinating a spell a thon for the spring since we couldnt go through with it last year. Andy to talk to teachers about whether they can support it and how they think students might react to it as well, as well a if there are needs around the school that the fundraising would support.	
8.0 Announcements	<p>adjourned at</p> <p>Date: March 22, 2021 7:00pm</p> <p>Time: TBA</p> <p>Location: TBA</p>	
9.0 Adjournment	Meeting was adjourned at 5:36pm	



MINUTES
Woodbridge Farms Parent Association
March 22, 2021
7:00pm
Virtually Through Google Meet due to Covid19

President Tara Lamabe
Vice President Ashlee Salmons
Treasurer Julie Ballhorn
Secretary Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 7:05 Membership forms have gone online due to COVID.	
2.0 Old business and approval of last meeting's minutes (JAN 2021)	motion to approve minutes by SW second by AF all in favour none opposed nor abstained	
3.0 Approval of Agenda	adding teacher appreciation and to agenda - Motion to approve AF second TB all approved none opposed or abstained	

<p>4.0 Treasurer Update</p>	<p>March 22, 2021 Balance: \$15,596.43</p> <p>Expenses: \$33.48 Teacher Reimbursement \$510.81 Operating Insurance \$78.80 Christmas Treat</p> <p>Update re: Insurance Premium - there was an error in initial invoice, actual cost \$510.81</p> <p>Agenda Item:</p> <p>GIC renewal - \$10,000 renews May 2021 (2 additional \$10,000 GICS invested until Jan 2022 and Jan 2023) Table the GIC until May meeting.</p>	
<p>5.0 Fundraising Update</p>	<p>Working with Panago pizza for a pizza night. You buy panago pizza from the wye road location on set date and school gets 15% and people get 15% off - pick up only.</p>	
<p>6.0 Funding Requests</p>	<p>Staff requests front beds of the school need to be revamped. Trees need to be trimmed and planters attended to. potentially having families help volunteering their time and effort. School admin will find out what they can and can't do and what they need PA to assist with.</p>	
<p>7.0 New Business</p>	<p>Buddy bench plaque. \$257.45 to replace each depending on the size with retired staff. We need to make sure they can fit 4 names on the plaque. We need two for staff retirees. We thought it would be nice to have a plaque for Jack as well. Motion \$1500.00 to cover the cost of the plaques by JG second by TB all in favour none opposed or abstained.</p>	

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	<p>Teacher Appreciation first week of May - Nitza Pizza individual pizzas for the staff. Coffee/hot chocolate/water in addition.</p> <p>Jessica (secretary) is moving and needs a replacement. Tasha Baker offered to support.</p>	
8.0 Announcements	<p>adjourned at 7:40pm</p> <p>Date:</p> <p>Time: TBA</p> <p>Location: TBA</p>	
9.0 Adjournment	<p>Meeting was adjourned at</p>	



MINUTES
Woodbridge Farms Parent Association
May 26, 2021
5:00pm
Virtually Through Google Meet due to Covid19

President Tara Lamabe
Vice President Ashlee Salmons
Treasurer Julie Ballhorn
Secretary Jessica Cook

Agenda Item	Notes	Actions
1.0 Welcome	Called to order @ 7:06pm Membership forms have gone online due to COVID.	
2.0 Old business and approval of last meeting's minutes (Nov 2020)	motion to approve minutes AS second TB all in favour, none opposed nor abstained.	
3.0 Approval of Agenda	motion to approve AS second by AF all in favour, nonne opposed nor abstained.	
4.0 Treasurer Update	Bank Balance - \$15,242.63	

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	<p>Teacher Appreciation lunch \$353.80 Panago fundraiser raised \$300</p> <p>motion to not renew the upcoming GIC renewal AS second by NT all in favour, none opposed nor abstained.</p> <p>plaques for next year needs to be rolled into next year. Monies for teacher support still outstanding. We have enough money to do a second staff appreciation.</p>	
5.0 Fundraising Update	<p>Made \$300 on the Panago fundraiser in May and another one is booked for June 10. Hopefully we return back to normal next year.</p>	

<p>6.0 Funding Requests</p>	<p>Stone Circle - final cost \$2945</p> <ul style="list-style-type: none"> - motion to approve funding AF second NT all in favour none opposed nor abstained <p>Front Beds - anticipating \$2000</p> <ul style="list-style-type: none"> - motion to approve funding for up to 2000 TB second AF all in favour none opposed nor abstained, <p>Popsicles for end of year -</p> <ul style="list-style-type: none"> - motion to approve up to \$200 for end of the year treat AF second TB all in favour, none opposed nor abstained <p>Getting a math kit for every student for next year.</p> <p>Library - adding a variety of shelving or adding reading spaces - potential for next year.</p> <p>Something for the buddy bench and plaques for the new bench for Jack. That can be rolled into the plaques for next year.</p> <p>Administration can have a chat with staff an come up with some ideas for presentations and ideas for student and community enrichment.</p>	
<p>7.0 New Business</p>	<p>Suggestion that at the AGM we come up with a 4 or 5 year plan to pay down our balance.</p>	
<p>8.0 Announcements</p>	<p>adjourned at Date: TBD in September. - AGM. Time: TBA Location: TBA</p>	
<p>9.0 Adjournment</p>	<p>Meeting was adjourned at 7:45pm</p>	