



Woodbridge Farms Parent Association Agenda

**November 14, 2022, 17:15
Woodbridge Farms Elementary School**

PARENT ASSOCIATION EXECUTIVE 2022-2023		President - Tara Lamabe Vice President – Nana Thaver Treasurer - Julie Ballhorn Secretary - Mel Fawcett
Time	Item	Owner
17:15	1.0 Welcome	Tara Lamabe
17:16	2.0 Old business and approval of last meeting’s minutes <ul style="list-style-type: none"> • Approve AGM Minutes • Approve September Minutes 	Tara Lamabe
17:18	3.0 Approval of Agenda	Tara Lamabe
17:20	4.0 Treasurer Update Account Balance: \$33,205.47 (Big Box Fundraising money deposited, have not yet paid for order) Expenses: Terry Fox Snack \$87.43 Staff Appreciation \$151.54 Hot Lunch - \$1967.63 Halloween Dance: DJ \$200, Photo Booth \$300, Concession \$1143.06 Income: Hot Lunch \$2203.53 Halloween Dance \$1145.00 Big Box of Cards \$19 138.97	Julie Ballhorn
17:25	5.0 Fundraising Update <ul style="list-style-type: none"> • Big Box of Cards- Still waiting on about 15 boxes to come in, profit looks to be \$5972 they charged us \$10 per box that hasn’t been returned • Halloween Dance- Sounds like it was a huge hit. We have some concessions items that we will sell during lunch in the future. • Wee Wonderland- Jamie- Timeline of dates • Only 1 lunch this month went out today. More volunteers needed as last one we were extremely short on volunteers. 	Tara Lamabe and/or Julie Ballhorn
17:30	6.0 Fundraising Request <ul style="list-style-type: none"> • FNMI-\$320? Motion to fund this like we fund Mrs. Newton (music) and Mrs. Sargent (library)? \$1/per student 	Tara Lamabe
17:35	7.0 New Business <ul style="list-style-type: none"> • Motion to approve adding Nana Thaver and Mel Fawcett as signers to the BMO bank account. 	Tara Lamabe
17:40	8.0 Announcements	Tara Lamabe
17:45	9.0 Adjournment Next Meeting: January 16 th 2023	Tara Lamabe

Check out our Facebook page Woodbridge Farms Elementary Parents Group



Woodbridge Farms Parent Association Minutes
November 14, 2022
Time: 17:15
Woodbridge Farms Elementary School

President	Tara Lamabe
Vice President	Nana Thaver
Treasurer	Julie Ballhorn
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	Called to order at 17:15	
2.0 Old business and approval of last meeting's minutes	Approval of September AGM minutes <ul style="list-style-type: none"> • 17:17 Jess 1st and Natalia 2nd All in favour. Approval of September Minutes <ul style="list-style-type: none"> • 17:18 Natalia 1st and Taryn 2nd All in favour. 	Approved as circulated. Approved as circulated.
3.0 Approval of Agenda	Approval of current agenda. <ul style="list-style-type: none"> • 17:20 Jess 1st and Jamie 2nd All in favour. 	Approved as circulated.
4.0 Treasurer Update	17:21 Current balance: \$33205.47 (Big Box of Cards funds deposited, have not paid for order yet.) Expenses: Terry Fox Snack: \$87.43 Staff Appreciation: \$151.54 Hot Lunch: \$1967.63	

	<p>Halloween Dance:</p> <ul style="list-style-type: none"> DJ: \$200 Photo Booth \$300 Concessions: \$1143.06 <p>Income: Hot Lunch \$2203.53 Halloween Dance \$1145 Big Box of Cards \$ 19 138.97</p>	
<p>5.0 Fundraising Update</p>	<p>17:25 Big box of cards, we are still waiting on 15 boxes to be returned. They charged us \$10 per box that hasn't been returned.</p> <ul style="list-style-type: none"> Birthday boxes sold: 317 Holiday boxes sold: 235 Profit looks to be \$5972. <p>Halloween Dance:</p> <ul style="list-style-type: none"> Was a huge success with 375 people in attendance. Left over concessions items will be sold during lunch in the future. <p>Wee Wonderland organized by Jamie</p> <ol style="list-style-type: none"> December 7th to 9th. Forms will be sent out the week of Nov 2, forms due back Dec 2. Volunteers needed, more information to come. Donations of gift wrap, bags, ribbons, tape, gift tags are needed and appreciated. 17:37 Motion to approve up to \$3000 for Wee wonderland purchases. Joanne 1st and Jess 2nd All in favour. <p>Hot lunch email went out today.</p> <ul style="list-style-type: none"> There will be only one round of hot lunch for November and December. We are very short on volunteers. More volunteers are required if we would like to do 2 rounds each month. 	<p>Approved as circulated.</p>

6.0 Funding Requests	<p>FNMI does not have a student resource allotment.</p> <ul style="list-style-type: none"> • Motion to fund this like we fund Mrs. Newton (music) and Mrs. Sargent (library \$1/per student) total of \$315. • Mel 1st and Natalia 2nd All in favour. <p>School requesting 40 jerseys with new logo for volleyball team- table to next meeting.</p> <p>School requesting cookies and hot chocolate Motion to approve up to \$500. Tara 1st and Jamie 2nd All in favour.</p>	<p>Approved as circulated.</p> <p>Move to January meeting.</p> <p>Approved as circulated.</p>
7.0 New Business	<p>Motion to approve adding Nana Thaver and Thu Thuy (Mel) Fawcett as signers to BMO banking. Joanne 1st and Natalia 2nd All in favour.</p>	<p>Approved as circulated.</p>
8.0 Announcements	<p>None</p>	
9.0 Adjournment	<p>Meeting adjourned at 17:49</p>	<p>Next meeting: January 16th, 2023 Time: TBD Location: Woodbridge Farms Elementary</p>