

## **Woodbridge Farms Parent Association Meeting Minutes**

Date: Monday, September 27, 2024

**Time:** 20:25

Place: Woodbridge Farms Elementary/ Virtual

President: Nana Thaver Vice President: Jess Cook Treasurer: Taryn Bryenton Secretary: Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	20:25 Called to order.	
2.0 Old business and approval of last meeting's minutes	20:25 Taryn motions to approve May meeting minutes. Kristen 2nd. All in favour.	Approved as circulated
3.0 Approval of Agenda	20:26 Marco motions to approve the agenda. Jamie 2nd. All in favour.	Approved as circulated
4.0 Treasurer Update	20:26 No new information.	
5.0 Fundraising Update	<ul> <li>World Teacher Day Lunch for staff in October.</li> <li>Math - a - Thon <ul> <li>Parent Association to meet with School Council</li> </ul> </li> <li>Halloween Committee - Taryn, Kristen, Jess, Jocelyn</li> <li>Wee Wonderland Committee - Jamie</li> <li>Stawnichy - Kristen</li> <li>Spring Flowers - Jordyn</li> </ul>	<ul> <li>Mel to organize staff lunch</li> <li>Projected Spring date.</li> </ul>
	20:45 Taryn motions to approve up to \$2000 for Halloween Dance expenses. Kristin 2nd. All in favour.	Approved as circulated



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6.0 Funding Requests	<ul> <li>School request for snacks on September 26 Terry Fox Run.         <ul> <li>Nana motions to approve \$100 for snack purchase. Jamie 2nd. All in favour.</li> </ul> </li> <li>20:55         <ul> <li>Set budget for teacher reimbursement.</li> <li>Nana motions to approve \$10 per student per teacher based on September enrollment. \$200 each for School Counselor and Music Teacher. Staff reimbursement to not exceed \$4000 for the school year. Mel 2nd. All in favour.</li> </ul> </li> </ul>	<ul> <li>Approved as circulated.</li> <li>Approved as circulated.</li> </ul>
7.0 New Business	21:00  • Hot lunch - Lori to start in October.	
8.0 Announcements	None	
9.0 Adjournment	21:00 Meeting adjourned.  Next Meeting Dates:  Tuesday, October 8, 2024, at 7:30pm Tuesday, November 19, 2024, at 7:30pm Tuesday, January 14, 2025, at 7:30pm Tuesday, March 11, 2025, at 7:30pm Tuesday, May 13, 2025, at 7:30pm	